



Application for Employment

PRE-EMPLOYMENT QUESTIONNAIRE
EQUAL OPPORTUNITY EMPLOYER

Personal Information

LAST NAME	FIRST NAME	MIDDLE NAME	
DATE OF BIRTH	SOCIAL SECURITY NO.		
PRESENT ADDRESS	CITY	STATE	ZIP CODE
PEMANENT ADDRESS	CITY	STATE	ZIP CODE
CELL PHONE	EMAIL ADDRESS		
HOME PHONE	REFERRED BY		

Right to Work

Only U.S. Citizens or aliens who have the legal right to work in the U.S. are eligible for employment.

Do you have the legal right to work in the United States?

YES NO

Can you, upon employment, submit documentation verifying your legal right to work in the U.S. and your identity?

YES NO

Have you ever been convicted of a felony?

YES NO NOTE: A conviction will not necessarily disqualify you from Employment. If "YES", complete the "Felony Conviction" form which can be obtained from your potential on-site employer.

Are you over 18 years of age?

YES NO

Can you provide proof?

YES NO

In order to permit a check of your work and educational records, should we be aware of any changes of name or assumed name that you previously used?

YES NO

If "YES", identify name(s) used and relevant dates: _____

Northeastern Pavers Inc ◆ Northeastern Transportation Inc ◆ Northeastern Asphalt Inc

5750 Weatherford Hwy / P.O. Box 566 / Granbury, Texas 76048
Office: 817-573-3809 Fax: 817-573-8016 Email: office@northeasternpavers.com



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Employment Desired

POSITION	DATE YOU CAN START	SALARY DESIRED
ARE YOU EMPLOYED NOW? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	
EVER APPLIED TO THIS COMPANY BEFORE? <input type="checkbox"/> YES <input type="checkbox"/> NO	WHERE	WHEN

Education History

	NAME & LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS, OR CORRESPONDENCE SCHOOL				

General Information

SUBJECT OF SPECIAL STUDY/ RESEARCH	
SPECIAL TRAINING	
SPECIAL SKILLS	
U.S. MILITARY OR NAVAL SERVICE	RANK

References (GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU)

NAME	ADDRESS	BUSINESS	YEARS KNOWN	PHONE NUMBER

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Former Employers (LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH THE LAST ONE FIRST)

DATE MONTH AND YEAR	NAME & ADDRESS OF EMPLOYER	SALARY	POSTION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

Have you ever been dismissed or forced to resign from any employment? YES NO

If "YES", please explain:

Are you on a layoff or subject to a recall? YES NO

If "YES", please explain:

Is there any reason you might be unable to perform the functions of the job? YES NO

If "YES", please explain:

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Flagger Certification

Have you ever been certified for flagging? (If no, skip this section) YES NO

EMPLOYER	DATE	RATE

Paving Machinery Experience

HEAVY EQUIPMENT OPERATED	EMPLOYER	RATE

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Equal Employment Opportunity Policy Statement

Resolved, that it will continue to be the policy of Northeastern Pavers, Inc. not to discriminate against any applicant for employment, or any employee, because of race, religion, sex, color, national origin, age or handicap. We will continue to take affirmative action to insure that this policy is implemented, particularly with regard to employment upgrading, demotion, transfer, recruitment advertising, layoff and termination, compensation, apprenticeship and training, and working conditions. We will continue to make it understood by the employment and union entities with whom we deal, and in our employment opportunity announcements that the foregoing is our policy, and that applicants and employees will continue to be compensated, trained, advanced, demoted, terminated, hired and transferred on the basis of their skill, devotion and loyalty, honesty, reliability and integrity.

Notice to Applicant

This Employer complies with the Americans with Disabilities Act of 1990. During the interview process you may be asked questions concerning your, ability to perform job-related functions. If you are given a conditional offer of employment you may be required to complete a post-job offer medical history questionnaire and/or, undergo a medical examination. If required, all entering employees in the same job category will be subject to the same medical questionnaire and/or examination All information will be kept confidential and in separate files.

Applicants accepted for employment should clearly understand that while we make an effort to provide steady, continuous work, we have no employment contracts and we cannot guarantee the permanence of any position. Job tenure can be affected by many factors including business/economic conditions, changes in laws or Employer policies, conformity to our work rules, job performance, etc., and of course, employees may elect to leave of their own accord to seek other employment.

We conduct our business with the highest possible degree of safety and efficiency. Because of this, the employer, may require applicants for employment to undergo blood and/or urinalysis screening for drug or alcohol use as part of our pre-placement physical examination. In addition, all employees of the Employer are subject to random blood tests and/or urinalysis screening for drug or alcohol use.

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Authorization

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws.

I understand that a consumer credit report or criminal records check may be necessary prior to my employment. If such reports are required, I understand that, in compliance with federal law, the company will provide me with a written notice regarding the use of these reports and will also obtain a separate written authorization from me to consent to those reports. I also understand that a poor credit history or conviction will not automatically result in disqualification from employment."

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

DATE

SIGNATURE

Official Review: Do Not Write Below This Line

REMARKS				
INTERVIEWED BY			DATE	
NEATNESS			CHARACTER	
PERSONALITY			ABILITY	
HIRED	FOR DEPT.	POSITION	WILL REPORT	SALARY WAGES

APPROVED BY:

DATE:

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